

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

Meeting Date/Time: 01/05/12 @ 9:30 a.m.

Location: Human Services Center Brookfield Room

Committee Members:

<u>X</u>	Farrell, Dennis	<u>A</u>	Ruf, John
<u>X</u>	Goetz, Jennifer	<u>X</u>	Spitz, Carolyn
<u>X</u>	Graham, Bill	<u>X</u>	Turkoske, Julie
<u>X</u>	Hansen, Patricia	<u>A</u>	Weidmann, Larry
<u>X</u>	Lee, Glenn	<u>X</u>	Wolff, Sandy
<u>X</u>	Lee, Lorraine	<u>X</u>	Zaborowski, William
<u>EA</u>	Pagels, Nancy		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

<u>X</u>	Bellovary, Cathy
<u>X</u>	Smith, Sue
<u>X</u>	Patterson, Debra, ACAP
<u>X</u>	Wall, Marisa, ACAP
<u>X</u>	Masey, Jill
<u>X</u>	Sullivan, Diana, Independence First

Call to Order:

The meeting was called to order by Chair B. Graham at 9:35 a.m.

Public Comments:

None

Approval of minutes of November 3, 2011 and December 1, 2011:

Chair B. Graham called for approval of the corrected meeting minutes of November 3, 2011 and the meeting minutes of December 1, 2011. D. Farrell moved to approve the minutes; P. Hansen seconded the motion. All in attendance approved. Motion is carried.

Educational Segment – ACAP SPARKS Grant Group

After introductions of ACAP/SPARKS Grant Group to and from the Board, Marisa Wall provided a presentation highlighting this initiative, which is to help adults with disabilities know the importance of voting, have all the materials they need in order to vote and to be strong contributors to the community. There were many questions and good discussion, which included

great suggestions on how to accomplish the group's goals. C. Bellovary indicated that the ADRC and Board would do whatever we can to support this initiative, including helping with specialized transportation.

Establish committee to review Board by-laws:

Selection of Board Parliamentarian:

C. Bellovary initiated discussion regarding the needed review of ADRC Board by-laws and the selection of a Parliamentarian. Other than adding a section for the Parliamentary Procedures regarding the Parliamentarian, C. Bellovary felt there would be little or no changes. Instead of volunteers, B. Zaborowski suggested the entire Board review the by-laws. With regard to the Parliamentarian, B. Graham wondered if the Board could secure an independent volunteer. C. Bellovary will check with Corporation Counsel. Both items will be placed on the March Agenda.

ADRC Manager's Report:

- C. Bellovary wished all a very Happy New Year.
- Charlene Norberg has been hired to fill the vacancy left by Judy Roehm and will be joining the OAA staff as Transportation Specialist. Karen Straw has been hired as Volunteer Program Specialist, filling the vacancy left by Christine Rodriguez. We are looking forward to their joining the ADRC.
- The new building process is moving along and, due to the good weather, is ahead of schedule.
- We are finishing the 2011 budget. HHS experienced under spending as a whole, however there will be a \$30,000.00 fund transfer to the Nutrition Program for home delivered meals.
- The Caregiver Conference will be held at the Retzer Nature Center on May 2, 2012. More information as it becomes available.
- The Economic Support Consortium began on January 3, 2012. Staff reports it is going well.

State Aging Advisory Committee Report

No Report

However, S. Wolff was tasked with obtaining information from the Board regarding their knowledge of Long-Term Care Ombudsmen. The Board was polled. S. Wolff will report the results back to the State Aging Advisory Committee at their next meeting.

Greater Wisconsin Agency on Aging Resources (GWAAR) Report:

No Report

Coalition of Wisconsin Aging Groups (CWAG):

No Report

Health and Human Services Board Report:

- D. Farrell reported that Citizen Member JoAnn Weidmann resigned for family reasons.
- The Humane Animal Program was discussed.
- Ordinance accepting \$35,000.00 grant to implement a Drug Court, which is a rehabilitation program.
- Preparing Unmet Needs for 2012 for County Executive.

Advisory Board Chair Report

- B. Graham advised the Board that he has completed Living Well with Chronic Conditions. He indicated the program was excellent. He met wonderful people. The program was run by two volunteers. B. Graham plans on training to become a volunteer facilitator.
- B. Graham is also participating in the Active Aging ABCD in New Berlin. The program is going well.

Adjournment:

D. Farrell moved to adjourn the meeting; B. Zaborowski seconded the motion; all in attendance approved. Motion is carried.

Meeting Dates and Times/Next Meeting: February 2, 2012 @ 9:30 a.m.

Approved _____ **Date** _____

Recorded and submitted by Sue Smith